

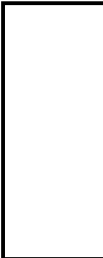
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Executive Registry

81-7185

4 May 1981

MEMORANDUM FOR: Chief,
Chief,
Chief,
Chief,
Chief,
Chief,
Chief,



FROM: John H. Stein
Acting Deputy Director for Operations

SUBJECT: Thank You Letters from the Director

When the DCI or DDCI travel, it will be the responsibility of the appropriate Division to ensure that the necessary thank-you cables or letters for hospitality extended and gifts received are drafted and forwarded to the Office of the Director through this office.



John H. Stein

ORIG:ADDO:JHStein:jmp

Distribution:

- 1 - ea addressee
- 1 - DCI Secretary
- 1 - ER
- 1 - DDO Registry



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